Deprecated: mb_convert_encoding(): Handling HTML entities via mbstring is deprecated; use htmlspecialchars, htmlentities, or mb_encode_numericentity/mb_decode_numericentity instead in **/var/www/vhosts/pw.keene.edu/public_html/ksc/templates/includes/application/policy/export.php** on line **33**

Program Withdrawal

Keene State College Policies and Procedures

Program Withdrawal

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Withdrawal from graduate study in the College deserves careful consideration by the student in consultation with their faculty advisor and program director. If the student concludes that a Leave of Absence is not in their best interest, they must notify the Office of Graduate Studies of their intent to self-withdrawal.

A student who does not register or submit a Leave of Absence request before the Enrollment Services' deadlines at the beginning of the fall and spring semesters will be administratively withdrawn. The interpretation of this inaction will be that the student does not intend to return for graduate study. A subsequent return to the College to complete their degree will require the student to engage in the Reinstatement Petition process or, to re-apply for consideration to the degree program. Both require additional fees.